

# DAVIE COUNTY SCHOOLS

## REQUEST FOR QUOTE

Refer ALL Inquiries to: **DCS #15, 2023-2024**

J.A. Otranto  
Director of Child Nutrition

**3:00 p.m. ET**

Davie County School Nutrition 220 Martin  
Luther King Jr Rd. Mocksville, NC 27028

Basis of Award: Experience, Background &  
Cost

[otrantoj@davie.k12.nc.us](mailto:otrantoj@davie.k12.nc.us) 336-751-2751, ext.  
1050 Phone 336-751-3147 FAX  
Issue Date: **July 28, 2023**

See attached sheets for instructions for  
Nutrient Analyses for School Nutrition

Quotes will be due: **August 7, 2023**

Program **NOTICE TO OFFEROR**

Quotes, subject to the conditions made a part hereof, will be received at this office until **3 o'clock p.m.** on the day of opening and then opened, for furnishing the services as described herein. Quotes are subject to rejection unless submitted on this form.

### EXECUTION

In compliance with this Request for Quotes, and subject to all the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are offered, at the prices set opposite each item, within the time specified herein. By executing this offer, I certify that this quote is submitted competitively and without collusion, that none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony.

**Failure to execute/sign quote prior to submittal shall render quote invalid. Late quotes are not acceptable and will not be considered for award.**

OFFEROR:	FEDERAL ID or SOCIAL SECURITY NO:
STREET ADDRESS:	P. O. BOX:
CITY/STATE/ZIP CODE:	TELEPHONE NUMBER:
TYPE or PRINT NAME & TITLE OF PERSON SIGNING:	FAX NUMBER:
AUTHORIZED SIGNATURE: DATE:	E MAIL ADDRESS:

## ACCEPTANCE OF QUOTE

If any or all parts of this quote are accepted by Davie County Schools, a Purchase Order will be issued to said company referencing this quote.

*“USDA is an equal opportunity provider and employer.”*

## INTRODUCTION

The School Nutrition Services Section of the North Carolina Department of Public Instruction has developed a **NC K-12 Culinary Institute** to Increase the level of Freshness and Professionalism in the Menus served to children of NC. The product of this RFQ will be School Menus at ALL levels that incorporates Freshness consistent with the training that DCS Cafeteria Managers will be receiving at the Culinary Institute this summer. Additionally; Menu Costing and a Nutrient Analysis must be provided as part of the School Menu. The Nutrient Analysis is required to be completed in accordance with State Board of Education Policy, in order to assess on-going compliance with the Performance based Federally-mandated school breakfast and lunch meal patterns and dietary standards. It is essential to note that the nutritional analysis is not intended for therapeutic diets or counts for other nutrients that must be medically-managed. The data provided from the nutritional analysis are aggregate and are neither appropriate nor reliable for any purpose other than assessing compliance with current regulatory requirements for the nutrient content of school meals

## SCOPE OF WORK

**Menu Development** - The basis for the Menu will consist of the

following: • Three (3) Cycles (Fall, Winter and Spring)

• ALL Levels (Pre K, Elementary, Middle School, High School and Early College HS) • Standard Favorites....based on historical evidence

• New Offering....based on taste testing results.

• Culinary Institute Recipes and techniques.

• Daily Fresh Made product....scratch or speed scratch

○ Based on existing equipment & staff skill levels

• Training and implementation schedule for new school menus.

- Create Monthly Menus and Production Records for ALL Menus served in Davie County Schools
- Complete detailed analysis of one week of planned menus for each unique menu for school lunch and each unique menu for school breakfast.
- Conduct the weighted analysis of menus for one full calendar week in **October**, and other times required by ND-DPI, using the PLANNED numbers for menu items on Meal Production Records from selected schools.
- The completed nutrient analysis and Meal Component and Quantity Worksheets (MCQW) for the same week are due to the Regional Nutrition Consultant by **December 15, 2023** for each unique menu.
- Accessing Davie County Schools Meals Plus Database in order to update, change and add new

standardized recipes into the existing database. Nutritional information Meals Plus software with nutrition information from new/reformulated product specification sheets in online NC Procurement Alliance Library and NC K-12 Culinary Institute.

- Use the current version of USDA approved nutrient analysis software at Davie County Schools. Currently this is Meals Plus Software (Meals Plus)
- Evaluate existing nutrient analysis software (meals plus, nutrikids, titan, etc) and submit a recommendation for potential change.
- Davie County School Nutrition Program reserves the right to renew the contract for a period not to exceed three additional terms of one year each, upon mutual agreement of both parties.

The time spent fulfilling these obligations may vary from day to day or week to week.

The services may be performed at the Davie County Schools Child Nutrition Offices or by other agreed upon means .

**1. Describe your Education and Training background (include a resume):**

**2. Describe your specific experience with School Nutrition Programs and both Meals Plus & NutriKids software (provide references):**

**3. Cost Proposal:**

Hourly rate: \$\_\_\_\_\_

Travel expense: \$\_\_\_\_\_