

# CLASSIFIED NON-TEACHING APPLICATION HESPERIA UNIFIED SCHOOL DISTRICT

Job Fair  
Application

**POSITION: FOOD SERVICE WORKER**  
**BULLETIN: NUTRITION SERVICES JOB FAIR**

Are you interested in being a substitute (on-call basis) for the positions you circled? Yes No (circle one)

TYPE or PRINT using **DARK INK ONLY**. All applications must have original signatures.

## PERSONAL INFORMATION

(office use only)

Last Name	First Name	Initial	Maiden/Formers Name[s]	SSN[optional]
Home Address		City	State	Zip
Mailing Address (if different)		City	State	Zip
Home Phone ( )	Work Phone (optional) ( ) Ext.	Cell Phone ( )	Email	

\_\_\_ YES \_\_\_ NO Are you under 18? If yes, can you provide a work permit? \_\_\_ YES \_\_\_ NO  
\_\_\_ YES \_\_\_ NO Have you ever applied here before? If yes, when, and for what position? \_\_\_\_\_  
\_\_\_ YES \_\_\_ NO Have you ever been employed here before? If yes, when: \_\_\_\_\_ Position: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_ Name of last supervisor: \_\_\_\_\_  
\_\_\_ YES \_\_\_ NO Are you currently employed? If yes, may we contact your employer if you are a finalist for a  
position? \_\_\_ YES \_\_\_ NO If no, please explain: \_\_\_\_\_  
**NOTE:** The District will not employ applicants without thorough reference checks, including your  
current employer.

Languages other than English: [If this position does not require bilingual skills, this question is optional]

\_\_\_\_\_ ☐ Read ☐ Speak ☐ Write ☐ Fluent ☐ Some  
\_\_\_\_\_ ☐ Read ☐ Speak ☐ Write ☐ Fluent ☐ Some

☐ YES ☐ NO In order to comply with anti-nepotism laws and regulations, are you related by blood or marriage  
to a member of the Hesperia Governing Board, or any person employed in any other capacity in this District? If yes, please list all  
such persons and your relationship to them:

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Relationship \_\_\_\_\_

Date available for employment: \_\_\_\_\_

Availability for work: \_\_\_ Full-time \_\_\_ Part-time \_\_\_ Nights/evenings \_\_\_ Weekends \_\_\_ Substitute \_\_\_ Temporary

Are you a current member of the California Public Employee Retirement System? [PERS] ☐ YES ☐ NO

Are you retired from the California Public Employee Retirement System? [PERS] ☐ YES ☐ NO

**NOTE: PERS Regulations prohibit districts from hiring retirees into permanent positions. (Government Code Section 21220)**

**EDUCATIONAL AND PROFESSIONAL OR TECHNICAL/CRAFT/TRADE PREPARATION**  
(ATTACH COPIES OF GED, DIPLOMAS, CERTIFICATES, ETC... WITH APPLICATION)

____ YES    ____ NO    Do you possess a high school diploma? (ATTACH COPY OF CERTIFICATE)	If "NO," have you earned a "GED?"    ____ YES    ____ NO (ATTACH COPY OF CERTIFICATE)
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✓School, College, Trade or Vocational School, etc. Name, City and State			✓List degree or certification earned (ATTACH COPIES) (If a college degree or certificate, list the subject area)		
High School ✓			✓		
<div style="display: flex; justify-content: space-between;"> <div>Other Schools:</div> <div>Dates Attended</div> </div> <div style="display: flex; justify-content: space-between;"> <div></div> <div>From                      To</div> </div>				<div style="display: flex; justify-content: space-between;"> <div>Units</div> <div>Verified (office use only)</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Qtr.</div> <div>Sem.</div> </div>	
✓			✓		
✓			✓		
✓			✓		

**EXPERIENCE**

List all paid experience for the last 10 years in chronological order, most recent first.  
*You must account for all gaps in employment. You may add additional sheets if necessary.*

1	Job Title	<div style="display: flex; justify-content: space-between;"> <div>Inclusive Dates</div> <div># of Yrs.</div> </div> <div style="display: flex; justify-content: space-between;"> <div>From:</div> <div>To:</div> </div>	
	Employer	Duties	
	Address		
	<div style="display: flex; justify-content: space-between;"> <div>Name of Supervisor</div> <div>Telephone (    )</div> </div>	Reason for Leaving (Subj. to verification)	
2	Job Title	<div style="display: flex; justify-content: space-between;"> <div>Inclusive Dates</div> <div># of Yrs.</div> </div> <div style="display: flex; justify-content: space-between;"> <div>From:</div> <div>To:</div> </div>	
	Employer	Duties	
	Address		
	<div style="display: flex; justify-content: space-between;"> <div>Name of Supervisor</div> <div>Telephone (    )</div> </div>	Reason for Leaving (Subj. to verification)	
3	Job Title	<div style="display: flex; justify-content: space-between;"> <div>Inclusive Dates</div> <div># of Yrs.</div> </div> <div style="display: flex; justify-content: space-between;"> <div>From:</div> <div>To:</div> </div>	
	Employer	Duties	
	Address		
	<div style="display: flex; justify-content: space-between;"> <div>Name of Supervisor</div> <div>Telephone (    )</div> </div>	Reason for Leaving (Subj. to verification)	
4	Job Title	<div style="display: flex; justify-content: space-between;"> <div>Inclusive Dates</div> <div># of Yrs.</div> </div> <div style="display: flex; justify-content: space-between;"> <div>From:</div> <div>To:</div> </div>	
	Employer	Duties	
	Address		
	<div style="display: flex; justify-content: space-between;"> <div>Name of Supervisor</div> <div>Telephone (    )</div> </div>	Reason for Leaving (Subj. to verification)	

## SPECIAL SKILLS

List all training and experience you have that are not included elsewhere in this application.

## CONFIDENTIAL INFORMATION

The following information is REQUIRED for your application to be considered. Your answers will not necessarily disqualify you from consideration, except for "Yes" responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies. **EXPLAIN ALL "YES" ANSWERS TO QUESTIONS 1- 5 IN THE BLANK AREA PROVIDED ON THE BOTTOM OF THIS PAGE.**

1. ☐ YES ☐ NO Are you currently the subject of any inquiry or investigation by your current employers, any former employer, any law enforcement agency, or any other agency?
2. ☐ YES ☐ NO Have you ever been demoted, suspended, dismissed, fired, or have you ever resigned in lieu of demotion, suspension, or dismissal from a job? If yes, please explain:

Read the explanation below before answering this question:

3. ☐ YES ☐ NO Have you ever been convicted of a felony or a misdemeanor, or do you currently have a felony or misdemeanor charge pending? Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or a jury, or a conviction that has been judicially dismissed or ordered sealed, including expungements granted pursuant to the Penal Code Section 1203.4. (Note: Exclude convictions related to the use of marijuana that are over two years old. California Labor Code section 432.8 prohibition on asking about marijuana convictions does not apply to Health and Safety Code section 11359 (possession of marijuana for sale) and Health and Safety code section 11378 (possession of a specific controlled substance.)

If "Yes" list all convictions including, but not limited to convictions for "driving under the influence," and convictions for sex and drug offenses listed in California Education Code Sections 44010 and 44011, except for convictions related to marijuana if it is more than two years after the date of the conviction. Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6(c) and 1192.7(c).

4. ☐ YES ☐ NO Do you currently have any of the offenses described above pending against you which have not yet been settled in a court of competent jurisdiction? If yes, give what, where, when and current status of the case.
5. ☐ YES ☐ NO Are you currently under contract with any other district? If yes, give District and date of expiration.
6. ☐ YES ☐ NO Can you perform the essential functions of this position with or without, reasonable accommodation?  
[A "NO" answer need NOT be explained at this time.]

**EXPLANATIONS FOR "YES" ANSWERS TO QUESTIONS 1-5 ONLY. (You may attach additional pages)**

## CERTIFICATION OF APPLICATION AND DECLARATION

**PLEASE READ THE FOLLOWING CAREFULLY. THEY CONSTITUTE THE CONDITIONS UNDER WHICH YOU WILL BE EMPLOYED IF THE DISTRICT OFFERS A POSITION TO YOU.**

1. The information I have provided is true and correct to the best of my knowledge and is subject to verification by the District.
2. To the extent permitted by law, I authorize the persons, schools, current employer and/or other organizations named in this application to provide the District with any information they have in their possession which may be required to reach an employment decision, including, but not limited to:

Salary history, dates of employment, rehire status, positions held, responsibilities and duties performed, reasons for leaving, attendance record, general character, etc.

I HEREBY WAIVE ANY RIGHT TO SEE ANY WRITTEN MATERIAL OR NOTES OF VERBAL OR TELEPHONIC COMMUNICATIONS RECEIVED BY THE DISTRICT AS A RESULT OF THESE INQUIRIES AND REQUESTS FOR INFORMATION. I UNDERSTAND THAT IF I AM HIRED BY THE DISTRICT, THIS INFORMATION WILL NOT BE PLACED IN MY PERSONNEL FILE AND THAT I WILL HAVE NO RIGHT TO SEE, REVIEW OR QUESTION ANY OF THESE PRE-EMPLOYMENT DOCUMENTS.

3. All offers of employment are subject to and contingent upon successfully passing a criminal background check by the California Department of Justice and satisfactory reference checks as determined solely by the District. Convictions of certain enumerated sex or drug violations, and/or convictions of serious or violent felonies, as specified by law, will bar employment with the District and will serve as the basis for dismissal after employment if discovered after you are hired.
4. I understand and agree:
  - a. Any misrepresentation or deliberate or negligent omission of material facts or information related to my application for employment may be justification for refusal to consider me for employment, or, if discovered after employment, dismissal from the District.
  - b. I must furnish evidence that I am free from tuberculosis.
  - c. I will provide evidence of my right to work, as required by law.
  - d. All supporting documents for this application are my responsibility to provide to the District when the application is submitted.
  - e. If this is a non-management, bargaining unit position, I will be required to join an employee association (union) or pay an agency shop fee. [See the posting for this information.]
  - f. I am responsible for all renewal requirements of all certificates and/or licenses required for this position.

I hereby declare that all statements made in this application are true and correct to the best of my knowledge.

Signed \_\_\_\_\_  
(Must be an original signature)

Date \_\_\_\_\_

The Hesperia Unified School District is a SMOKE FREE workplace.

The District is also an Equal Opportunity Employer and does not discriminate in its hiring practices on the basis of actual or perceived race, religion, age, sex, sexual orientation, parental status, pregnancy, color, national origin, ancestry, ethnicity, physical or mental disability, medical condition, genetic information military and veteran status, gender, gender identity gender expression, or marital status. Complaints alleging discrimination in hiring practices should be directed to Danny Polmounter, Assistant Superintendent of Personnel Services, Hesperia Unified School District, 15576 Main St., Hesperia, CA 92345.

Modified 12/2023

## DECLARATION, WAIVER AND HOLD HARMLESS AGREEMENT

Pursuant to urgency legislation enacted by the California State Legislature and signed by the Governor, effective September 30, 1997, no person may be employed or continue in employment in a California public school if they have ever been convicted of a "serious or violent" crime in any jurisdiction. Additionally, no person may be employed in a California public school until the California Department of justice has notified the school district that a fingerprint check of the job applicant confirms that the applicant has not been convicted of these felonies. In furtherance of this law:

- a. **I declare that I have never been convicted of a "violent" felony in any jurisdiction.** {A conviction includes a plea of a no contest, nolo contendere, guilty, a plea bargain or a finding of guilt by a court of competent jurisdiction.}

For purposes of this declaration, a "violent felony" in California Penal Code Section 667.5 (c) is defined as murder, voluntary manslaughter, mayhem, rape, sodomy or oral copulation by force, violence, duress, menace or fear of immediate and unlawful bodily injury on the victim or another person, lewd or lascivious acts on a child under the age of 14, any other felony punishable by death or imprisonment in the state prison for life, any felony in which the defendant inflicts great bodily harm on any person other than an accomplice or any felony in which the defendant uses a firearm, robbery where the defendant used a deadly or dangerous weapon, arson, attempted murder, explosion or an attempt to explode or ignite a destructive device or explosive with the intent to murder; kidnapping, continuous sexual abuse of a child, car jacking if the defendant used a dangerous or deadly weapon in the commission of the car jacking.

- b. **I declare that I have never been convicted of a "serious" felony in any jurisdiction.** {A conviction includes a plea of no contest, nolo contendere, guilty, a plea bargain or a finding of guilt by a court of competent jurisdiction.}

For purposes of this declaration, a "serious felony" is defined in California Penal Code Section 1192.7 (c) as murder, voluntary manslaughter, mayhem, rape, sodomy or oral copulation by force, violence, duress, menace or fear of immediate and unlawful bodily injury on the victim or another person; lewd or lascivious acts on a child under the age of 14, any other felony punishable by death or imprisonment in the state prison for life, any felony in which the defendant inflicts great bodily harm on any person other than an accomplice or any felony in which the defendant uses a firearm, robbery where the defendant used a deadly or dangerous weapon, attempted murder, assault with intent to commit rape or robbery, assault by a life inmate on a non-inmate, assault with intent to injure, exploding a destructive device or explosive or any explosive causing great bodily injury or mayhem, exploding a destructive device with an intent to murder, burglary of an inhabited dwelling, robbery or bank robbery, kidnapping, holding hostage or a person confined in state prison, false imprisonment as described in Section 210.5, attempt to commit a felony punishable by death or imprisonment in the state prison for life, any felony in which the defendant personally used a dangerous or deadly weapon; selling, furnishing, administering, giving or offering to sell or furnish, administer or give to a minor child, any heroin, phencyclidine (PCP), or any methamphetamine-related drug; penetration of a genital or anal opening by a foreign object where the act is accomplished against the victim's will or by force violence, duress, menace or fear of immediate and unlawful bodily injury on the victim of another person; car jacking, any conspiracy to commit any drug-related offense enumerated in California Health and Safety Code Section 11370.4 where the defendant was substantially involved in the planning, direction, or financing of the underlying offense, or any attempt to commit any crime listed in this subdivision, except assault.

**I understand and acknowledge that I may not be employed by the District if I have been convicted of any of the offenses in any jurisdiction, as enumerated above. I also understand and acknowledge that an Offer of Employment will be withdrawn, or my employment will automatically be terminated if, at any time, the District determines I have falsified this Declaration or if I have been convicted of any of the enumerated offenses in any jurisdiction.**

**I hereby release and hold harmless the District, its Governing Board, agents, employees and/or representatives from any and all actions, suits claims, damages, attorney's fees and expert witness fees arising out of or in connection with any action undertaken in furtherance of or in compliance with this urgency legislation referenced herein, whether or not there is concurrent, passive or active negligence on the part of the district, its Governing Board, agents, employees and/or representatives.**

Applicant's Signature \_\_\_\_\_  
(Must be an original signature)

Date \_\_\_\_\_

Modified 8/2014

**REQUEST FOR PROFESSIONAL REFERENCES:**

If you are selected to move forward in the application process following your interview, we will require three reference checks for you. At least one reference **must** be from your **current or most recent supervisor**. Your other references should be people who can attest to your work history, such as a team lead or manager, a coworker, or someone who you have worked with in a professional capacity. Additionally, please be sure to contact your references to inform them that they may receive a phone call or an email from Hesperia Unified School District requesting a reference check on your behalf.

Please provide the following information for three references:

**Supervisor Reference: (Current or Most Recent Supervisor)**

Employer: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Supervisor Job Title: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_

Supervisor Email: \_\_\_\_\_

Your Job Title: \_\_\_\_\_

**Two Additional Professional References:**

Name: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_