



Child Nutrition Services

Parental Request to Cancel Special Meals

According to USDA's "Accommodating Children with Disabilities in the School Meal Program", parents are not required to provide written documentation from a State licensed healthcare professional to cancel an existing Special Meals request. To cancel an existing Special Meals request, please fill out the following form and return to your school's health office.

Student's Legal First & Last Name: _____

Student's ID Number: _____

Name of School: _____ Grade: _____

Please check all that which apply to your child:

My child ***no longer*** needs to eliminate the following foods from his/her diet:

- ☐ Lactose Intolerant
- ☐ Dairy
- ☐ Wheat / Gluten
- ☐ Peanuts
- ☐ Tree Nuts
- ☐ Soy
- ☐ Eggs
- ☐ Fish
- ☐ Shellfish
- ☐ Other: _____

Additional Information: _____

Name of Parent/Legal Guardian: _____

Signature: _____ Date: _____

LUSD Staff: _____ Title: _____ Date: _____

☐ Telephone Call

☐ Gave / Mailed Form

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.