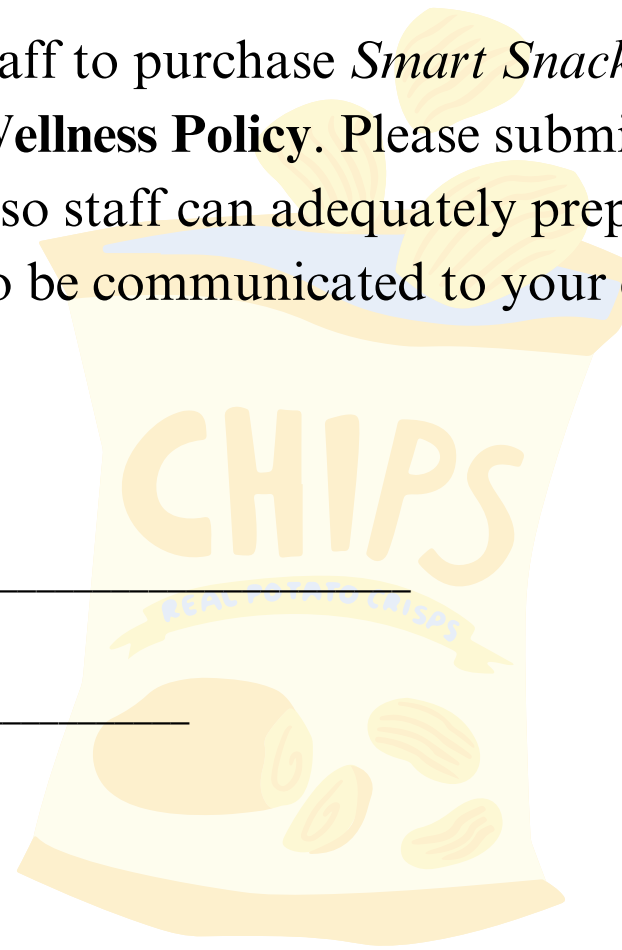




**Child Nutrition  
Smart Snack Order Form**



This form is utilized to allow teachers and other staff to purchase *Smart Snack* approved snacks to be offered in the classroom as required by the **USDA and Milford School District Wellness Policy**. Please submit this form to your cafeteria manager at **least 2 weeks prior to your classroom party** via email or in-person so staff can adequately prepare snacks and order food products in time for your party. Any changes or last-minute add-ons need to be communicated to your cafeteria manager **at least 1 day prior to your party**.



**Teacher or Staff-Member Name:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Time of pick-up from cafeteria:** \_\_\_\_\_

**Date snacks needed:** \_\_\_\_\_

Please locate the "Smart Snack List," which can be accessed on our Child Nutrition homepage. Select **up to 2** offerings of snacks/beverages and list the amount needed below. All items on the smart snack list are already approved to be served by the Child Nutrition Department.

**Snack Choice 1:** \_\_\_\_\_

**Amount Needed:** \_\_\_\_\_

**Snack Choice 2:** \_\_\_\_\_

**Amount Needed:** \_\_\_\_\_

Any allergies? If yes, please list them here:

\_\_\_\_\_

Any other comments? If yes, please list them here:

\_\_\_\_\_

Please note that not all snacks may be available at the time of ordering. Due to manufacturing disruptions and delays, not all of our typical inventory may be available for purchase. Your cafeteria manager will reach out to you in the event that the item you ordered is not available from our food vendor(s).

**For cafeteria use only: Please contact Tina to determine total to be charged.**

**Total Charged (\$):** \_\_\_\_\_

Manager Authorization: \_\_\_\_\_

(Sign Here)