

**NOTIFICATION LETTER FOR APPROVAL/DENIAL
OF FREE AND REDUCED-PRICE MEALS**

Dear _____: Date _____

Your application for free and reduced-price meals for your child: _____ has/have been:

APPROVED for FREE meals.

APPROVED for REDUCED-PRICE meals at \$_____ for lunch and \$_____ for breakfast.

DENIED for the following reason(s):

Income is more than the allowable amount.

Your application is incomplete. The following information must be provided:

Other: Based on district wide CEP (Community Eligibility Provision):

The above APPROVAL IS TEMPORARY, until _____. Ten days before the expiration date above, school officials will send you another application to complete and return. Upon receipt of the new application, the school will reconsider your eligibility.

**If you do not agree with this decision, you may discuss it informally with: Martha Castro (559) 782-7062
You also have the right to request a hearing to appeal the decision. If your appeal is filed within ten days after the date of this letter, benefits will continue until the appeal is settled. To request a formal appeal hearing, write or call the person listed below:**

**Olga Sanchez, Director
Student Nutrition Services
900 W. Pioneer Avenue, Suite 305
Porterville, CA 93257
(559) 782-7062**

We may ask you to reapply for free or reduced-price meal benefits at any time during the school year. If you are not eligible now, but your income goes down, your family size gets larger, or you begin to receive Food Stamp (FS), California Work Opportunity (CalWORKs), Kinship Guardian Assistance Payment (KinGAP), or Food Distribution Program on Indian Reservations (FDPIR) benefits, we may ask you to apply at that time.

NOTE: If your child is eligible for FREE and/or REDUCED-PRICE meals, he/she may also be eligible for other school program benefits, such as _____.

To protect the confidentiality of your meal eligibility benefits, we cannot share your notification with other programs. However, **you** may duplicate this eligibility notice if you want to provide copies to other programs in your school or community.

Sincerely,

**Olga Sanchez
Director of Student Nutrition Services
Porterville Unified School District**