



Field Trip Meals Request Form

2-WEEK NOTICE REQUIRED

School Site: _____

Date of Field Trip: _____

Teacher: _____

of Meals Order:

Desired Time of Meal Pick up: _____ am / pm

All of the ordered lunches will be individually bagged. Students will then have the option to add a milk at pick up.

Meals will include the following: an apple, carrots, a cheese stick, and a snack item with a sandwich of your choice. **Please let us know of any special dietary needs.**

Please specify quantity of each sandwich option:

- | | QTY |
|---|----------------------|
| a. (VEG) Smuckers uncrustable (peanut butter and jelly) | <input type="text"/> |
| b. Ham and cheese sandwich | <input type="text"/> |

On the date of the field trip, students receiving a meal must be checked off on a roster **provided by the teacher**. Food Services will also be providing an ice chest for safe storage until lunchtime. This procedure is in compliance with California Department of Education policy.

Please call the Food Service Office at 441-2501 if you have questions.

*Please dispose of all unused meal items and return Blue Ice in ice chest to your site cafeteria with **ROSTER**.*

**Please email all field trip meal requests two weeks prior to field trip date to:
Genie Le Dickinson at ledickinson@eurekacityschools.org**

Signature of person completing form _____.

Today's Date _____

Central Kitchen USE ONLY:

Date Received: _____

by: _____

CK Staff to pack: _____

packed on: _____

Delivered on: _____

Roster Received: yes / no